



ARMS AROUND BAINBRIDGE SUMMARY OF RECIPIENT POLICIES

Arms Around Bainbridge's mission is to provide financial and emotional support to Bainbridge Island residents in crisis due to serious illness. AAB defines a "serious illness" as a physical condition that: *(i)* is expected to continue for at least three months from the date of review and results from illness or accident; and *(ii)* prevents the individual from meeting his/her basic daily financial needs during that time. AAB does not provide support to persons whose root cause of illness is a psychological condition or addiction.

AAB's goal is to alleviate the immediate pressures of an illness so that a recipient (and her or his family) can explore resources for long-term solutions to their situation.

APPLICANT POLICIES AND PROCEDURES

Potential applicants may contact AAB directly, or be referred by a medical-services provider or social-services agency. The applicant submits an Application for Assistance to begin the application process.

The applicant is interviewed by two members of the AAB Board of Directors. AAB considers the applicant's medical issues and the applicant's household financial situation to determine whether (s)he should be accepted as a recipient. We generally do not require applicants to provide an authorization for disclosure of medical information from their treating physicians. The "household financial situation" considers income and expenses of all persons living with the applicant as well as assets owned by the applicant and his/her spouse or partner. As part of this review, AAB will consider the income-producing potential of a spouse or partner who is acting as a primary caregiver and will ask about what efforts have been made to obtain assistance from other sources.

A confidential written report is reviewed by the AAB Board at its next regularly scheduled Board meeting. The Board decides by majority vote whether to accept the applicant as an AAB recipient and, if so, the amount of funding to commit for a specified period of time to help pay for basic daily needs such as rent, utilities, groceries, insurance premiums and co-pays, medical costs, and necessary travel.

RECIPIENT POLICIES

Upon acceptance, the recipient will be asked to sign a Recipient Participation Agreement.

On a regular basis determined by the recipient's situation and length of agreed-upon support, AAB will formally review each recipient's medical status and household financial situation. The AAB Board will assess whether there have been any changes in the recipient's medical condition or financial needs calling for a modification of the support described in the Recipient



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Agreement. At the end of the term of our assistance, recipient may need to reapply to determine a new agreement.

If an applicant meets AAB's criteria for acceptance, but AAB cannot provide financial assistance, AAB may accept the person as a recipient with access only to its community partners and services.

END-OF-SUPPORT POLICIES

AAB's financial support ends on the date specified in the Recipient Agreement. If the recipient continues to meet AAB's criteria for acceptance, the recipient may:

- Continue to have access to AAB's community partners and services;
- Re-apply for an extension of support. New applicants will be given preference over such requests.

AAB will terminate support before the expiration date in the Recipient Agreement if the recipient no longer has a "serious illness"; if her/his financial need has ended; or if other changes in circumstances renders the recipient no longer eligible for assistance.